

Donation Information for Water for South Sudan

While there are countless ways to raise money for Water for South Sudan, there are a few really helpful instructions to follow when it comes to sending money to us. Please read through this sheet carefully before embarking on your fundraiser.



Tax Receipts

WFSS cannot issue tax receipts for donations that are made to a school or organization on behalf of WFSS. This means that if your organization takes in donations and decides to issue one large check to WFSS, we will not be able to receipt the individuals who gave—we can only receipt the organization that issued the check directly to us.



Cash Donations

Cash donations should be deposited into an organization's or individual's checking account so a check can be sent to WFSS. Alternatively, cash donations could be made into a money order or cashier's check at a bank.



Check Donations

Checks can be processed using one of the following procedures:

1. Donors make checks out directly to WFSS, and you send them to us.
This is the best way to ensure that donors receive a tax receipt from WFSS.
2. Donors make checks out to you, and the organization writes one check to WFSS after fundraising is complete.

NOTE: Donors cannot receive a tax receipt from WFSS using this method.



Online Donations

You can create your own custom fundraiser page! Setting up an online fundraiser and directing all donors to that page is probably the best way to conduct fundraising.

You'll have a running total that students can watch, and all donors will automatically receive a tax receipt. Plus, you can share the link with anyone, so it's a really easy way to collect donations from people near and far.

All mail donations should be sent to:

Water for South Sudan, P.O. Box 25551, Rochester, NY 14625

Please send a [Donation Summary Form](#) with your donation.

Questions? Email Elissa Rowley at elissa.rowley@waterforsouthsudan.org, or call 585.383.0410.