

## Notes for Water for Sudan Basic PowerPoint Presentations

- The content is the same in each file. They differ only in the PowerPoint application version.
- One version is labeled “MAC” and is optimized for playing on most Mac computers using Microsoft PowerPoint for Mac (2004–2008)
- The other file labeled with PC is optimized for playing on most Windows computers using Microsoft PowerPoint (2004–2008).

These versions contain information points in the NOTES PAGES view. The information is aligned with the specific slide but also contains suggestions for transition from slide to slide. In addition, there are suggestions for where to play WFS video clips from the WFS DVD for Presenters if that is possible when delivering your presentation.

It is important to understand who your specific audience is then customize your presentation to fit their interest and solicit their support as individuals and/or group.

To prepare for your presentation, first print out the NOTES PAGES view from the version that will work for your computer. The NOTES PAGES information is intended as direction, a guide and background, not as a “verbatim” script to memorize. A presentation is most effective when the presenter has “internalized” the content and doesn’t merely read the slides.

Make your own speaker notes using the basic information provided but certainly use additional WFS-related information from [www.waterforsudan.org](http://www.waterforsudan.org), WFS brochure, the video content on the WFS website or DVD for Presenters.

Finally, make sure that your selected PowerPoint version is intact...no shifting of images or fonts, etc. before presenting.